



Economic Impact Analysis Virginia Department of Planning and Budget

**6 VAC 20-50 – Rules Relating to Compulsory Minimum Training Standards for Jailors,
Courthouse and Courtroom Security Officers, and Process Serving Officers**
Department of Criminal Justice Services
November 23, 2010

Summary of the Proposed Amendments to Regulation

The Board of Criminal Justice Services (Board) proposes to amend its training regulations for jailers, courthouse and courtroom security officers and process serving officers. Specifically, the Board proposes to:

- Define “Committee on Training” and amend the definition for “Compulsory Minimum Training Standards” to make it clear that these standards are approved by the Committee on Training,
- Add information to these regulations that will direct interested parties to the complete training standards guidelines on the Department of Criminal Justice Services (DCJS) website and
- Eliminate references to performance outcomes in these regulations because they are now in DCJS guidelines and are subject to annual change.

Result of Analysis

Benefits likely outweigh costs for all proposed regulatory changes.

Estimated Economic Impact

Current regulations do not include a definition for “Committee on Training” and list the Board as the entity that sets compulsory minimum training standards. Since the committee on training actually sets these standards, The Board proposes to define “Committee on Training” and revise the definition of compulsory minimum training standards to specify that the committee on training sets these standards. No individual is likely to incur increased costs on

account of these changes. To the extent that current regulatory language contains outdated information about who sets training standards, these proposed changes will provide the benefit of clarity.

Current regulations explicitly enumerate performance outcomes on such topics as professionalism, basic law and jail operations. This means that policy guidelines such as a requirement to “maintain a professional appearance with respect to clothing, grooming and equipment” are in current regulations. Because these performance outcomes are policy statements and are subject to annual change, the Board proposes to strike them from these regulations and, instead promulgate regulatory language that directs interested parties to a complete list of performance outcomes on the DCJS website. Because performance outcomes can change every year, but it would take two years on average to change them in regulation, this regulatory change is likely to provide the benefit of clarity to interested parties.

Businesses and Entities Affected

DCJS reports that individuals who are interested in pursuing careers as jailers, court security officers or civil process officers are subject to the training requirements in these proposed regulations.

Localities Particularly Affected

No localities will be particularly affected by these proposed regulatory changes.

Projected Impact on Employment

This regulatory action will likely have no impact on employment in the Commonwealth.

Effects on the Use and Value of Private Property

This regulatory action will likely have no effect on the use or value of private property in the Commonwealth.

Small Businesses: Costs and Other Effects

These proposed regulatory changes are unlikely to have any effect on small businesses in the Commonwealth.

Small Businesses: Alternative Method that Minimizes Adverse Impact

These proposed regulatory changes are unlikely to have any effect on small businesses in the Commonwealth.

Real Estate Development Costs

This regulatory action will likely have no effect on real estate development costs in the Commonwealth.

Legal Mandate

The Department of Planning and Budget (DPB) has analyzed the economic impact of this proposed regulation in accordance with Section 2.2-4007.H of the Administrative Process Act and Executive Order Number 36 (06). Section 2.2-4007.H requires that such economic impact analyses include, but need not be limited to, the projected number of businesses or other entities to whom the regulation would apply, the identity of any localities and types of businesses or other entities particularly affected, the projected number of persons and employment positions to be affected, the projected costs to affected businesses or entities to implement or comply with the regulation, and the impact on the use and value of private property. Further, if the proposed regulation has adverse effect on small businesses, Section 2.2-4007.H requires that such economic impact analyses include (i) an identification and estimate of the number of small businesses subject to the regulation; (ii) the projected reporting, recordkeeping, and other administrative costs required for small businesses to comply with the regulation, including the type of professional skills necessary for preparing required reports and other documents; (iii) a statement of the probable effect of the regulation on affected small businesses; and (iv) a description of any less intrusive or less costly alternative methods of achieving the purpose of the regulation. The analysis presented above represents DPB's best estimate of these economic impacts.